

**Application for Right of Way Excavation Permit  
City of Trenton -Trenton Municipal Utilities**

Application Date: \_\_\_\_\_

**Fax this form to the following:**

City Hall (Inspection Dept): 660-359-2284

Please allow a 48-hour waiting period for approval of Right of Way permits, unless considered an emergency.

Check if this is an emergency

**After completion of this form, contractor must take this application to City Hall Inspection Dept, 1100 Main St, Trenton Missouri 64683. For additional information contact Inspection Dept at 660-359-2013.**

**Contractor Information:**

Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Business License for the City of Trenton is required before any work can be done. Do you currently have a business license?  Yes  No.

**Please attach a copy of right of way bond and liability insurance with this application.  
The amount of the right of way bond is strictly based upon the type of cuts that will involve the contractor.  
Those involving directional bores must maintain a right of way bond (cost values of bonding are noted on Applications for Excavation Permit Instructions).\*\*   
Directional bores will be permitted after review by the City of Trenton to determine depth and location.  
Those involving auguring or excavation only must maintain a \$10,000 right of way bond.**

**\*\*Exception is companies that are exempt from bonding under state law.**

**Owner Information:**

Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Location of work to be completed: \_\_\_\_\_

Type of work to be completed. (Attach a drawing. Include depth and any other special requirements):  
\_\_\_\_\_  
\_\_\_\_\_

Project Start Date: \_\_\_\_\_ Time \_\_\_\_\_ Expected Project Completion Date: \_\_\_\_\_

**Office use only:**

Electric locate marked  Water and Sewer locate marked

Electric Contact: Brad Griffin (359-2315) \_\_\_\_\_ signature

Special Requirements (if any) \_\_\_\_\_

Water & Sewer Contact: Kenny Ricketts (359-2838) \_\_\_\_\_ signature

Special Requirements (if any) \_\_\_\_\_

## Applications for Excavation Permit Instructions

1. Contractors must contact Missouri One Call (DIG-RITE) at 1-800-DIG-RITE OR 811 to begin procedures to locate all utility lines. This includes local electric, water, sewer, gas, cable, telephone, etc.
2. After all locates are made, the Right-Of-Way Permit should be picked up at City Hall Inspection Department, 1100 main Street, Trenton, Missouri. Contractors or property owners that will be performing the following; including but not limited to, pouring concrete, excavating, plowing, boring, or auguring on City right of way or street must obtain a right-of-way permit.
3. **Contractor information** should be completed by the contractor performing the work. A contractor working within the City limits should have a business license. If he contractor does not have a business license, one must be obtained at City Hall, 1100 Main Street, Trenton, Missouri.
4. **Right of way bonds and liability insurance.** A right of way bond must be purchased for work that involves the following within the City limits:
  1. Auger or Excavation only: \$10,000 bond.
  2. Directional boring:
    - a. 1 boring up to 300 linear feet, total: \$10,000 bond.
    - b. 3 borings up to 1,000 linear feet, total: \$25,000 bond.
    - c. 10 borings up to 5,000 linear feet, total: \$50,000 bond.
    - d. Over 10 borings and 5,000 linear feet, total: \$100,000 bond.
  3. Liability Insurance must be no less than \$1,000,000.
5. **Owner information** should be completed pertaining to the person or entity for which the work is being done for.
6. **Location of work to be completed** should include specific address where the work will be done.
7. **Type of work to be completed.** Explain in as much detail as possible the type of work that will be performed including any special requirements. Drawing(s) should be attached.
8. **Project start date** that contactor plans on beginning work.
9. **Expected project completion date.** An estimated date that the contractor feels the work will be completed.
10. **Office use only** will be filled out by Trenton Municipal Utilities and the City personnel.

Revised: 1-22-2020

ROW Permits and Sewer/Water tap permits will be available Monday-Friday from 8 a.m. - 4:30 p.m. at Trenton City Hall/TMU offices at 1100 Main Street.

**The new State statute requires that new or revised sewers in Right-of-Way be installed such that there is a way to trace the location of the sewer service line. Tracer wires MUST be installed anytime work is undertaken on the service line in the street Right-of-Way**

Excavation or boring work will be allowed only Monday-Friday from 7 am – 5 pm. No work will be allowed on holidays or weekends. No excavations will be allowed into the street surface on Fridays, except for emergencies.

Flow-fill-must be used (Flow fill specs are Cement #50 lbs., No rock, Sand #2450 lbs, Water #45 gal per yard average)

Flow-fill-must be capped off with at least 6” of concrete (6 ½ sack mix) on non-commercial and industrial streets and all commercial and industrial streets with at least 9” of concrete (6 ½ sack mix) over flow fill. See attached list that denotes the commercial and industrial streets inside city limits.

Cut will be left down no more than 1” on asphalt streets to enable the Street Department to asphalt. Streets that are brick and concrete surfaced bring concrete to surface of street.

All cuts will be sawed before excavation and after, if needed.

All debris is to be hauled away by the Contractor; the streets are also to be cleaned of all debris. If additional clean up needs to be performed before asphaltting cuts, contractors will be charged accordingly to man-hours.

Contractor will be charged \$3.50 per square foot for replacement of asphalt.

Contractor will be responsible to notify public safety complex for road/street closing and to FURNISH ALL BARRICADES & LIGHTING. A “Road Closed” sign needs to be used for a street closing. Public Safety Phone # 660-359-5557

All excavations shall be adequately guarded with barricades and lights to protect the public from hazard. Barricades shall be type I, II, or III. If left over night barricades will be lighted using flashing amber lights. Street, sidewalks, parkways and other public property distributed during the work shall be restored in a manner satisfactory to the City. For inspection call 660-359-6323 at the Street Department.

Sewer & Water permit has been secured:	YES	NOT REQUIRED
Electric Dept has been notified:	YES	NOT REQUIRED
Water Dept has been notified:	YES	NOT REQUIRED

I HAVE READ AND UNDERSTAND THE ABOVE DIRECTIONS

X \_\_\_\_\_

**RIGHT-OF-WAY PERMIT**

Trenton, MO., \_\_\_\_\_, 20\_\_\_\_\_

No. \_\_\_\_\_

To: \_\_\_\_\_

General Contractor/Permittee

Owner

You are hereby granted a permit for \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Special construction conditions attached      yes      no

In consideration for the granting of this permit, you, hereby agree to indemnify and hold harmless the City of Trenton, Missouri, and its officers, agents, and employees, for any and all claims, demands, actions or causes of action arising from the performance or non-performance of any duties or obligations created as a result of the issuance of this permit, including, but not limited to, compliance with all existing City ordinances.

As further consideration for the granting of this permit, you, as permittee, agree to provide the City of Trenton, Missouri with evidence of general contractor's liability insurance coverage in the amount deemed sufficient by the City of Trenton, Missouri, for any construction activities to be performed pursuant to this permit. For this permit and construction activities said insurance shall be in an amount not less than \_\_\_\_\_.

Undersigned permittee and owner accept all terms and conditions of this permit and certify that the construction activities for which this permit is issued shall in all respects be performed in accordance herewith.

\_\_\_\_\_  
Permittee

\_\_\_\_\_  
Owner

Permit Fees...All work in Right Of Way other than Telecommunication Const...\$50.00  
Telecommunication Construction in Right Of Way..... \$250.00  
Bond Amount \$ \_\_\_\_\_

Notification of Completion Date: \_\_\_\_\_

\_\_\_\_\_  
Signature/Codes or Street

Received by: \_\_\_\_\_  
Signature

Square footage of street cut is required when cut is completed \_\_\_\_\_ (X)  
\$3.50 per sq. ft. =\$ \_\_\_\_\_ (square footage)

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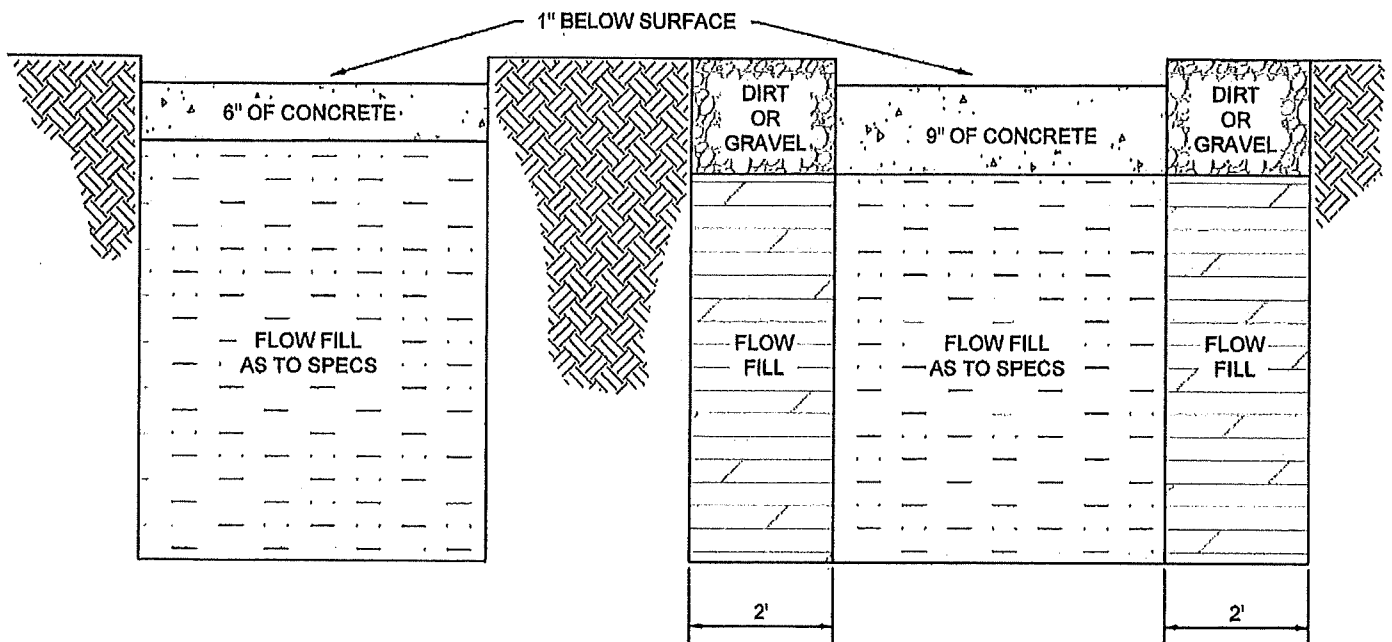
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X \_\_\_\_\_

**NON-COMMERCIAL  
OR INDUSTRIAL**  
SCALE: NTS

**COMMERCIAL  
OR INDUSTRIAL**  
SCALE: NTS



1. YOU MUST SAW STREET BEFORE DIGGING IF DURING EXCAVATION THE STREET BREAKS OFF JAGGED, YOU MUST RE-SAW THE STREET AFTER THE EXCAVATION.
2. YOU MUST CAP THE FLOW-FILL WITH AT LEAST 6" OF 6 1/2" SACK CONCRETE.
3. YOU MUST LEAVE CONCRETE 1" BELOW THE SURFACE.
4. YOU MUST HAUL ALL DEBRIS OFF.
5. EXCAVATIONS OR BORES WILL BE ALLOWED MONDAY-FRIDAY. NO EXCAVATIONS WILL BE ALLOWED INTO THE STREET SURFACE ON FRIDAY, EXCEPT FOR EMERGENCIES.

### Commercial or Industrial Streets

Rt 6	Through Trenton City Limits
Oklahoma Ave	Rt 6 to North City Limits
Industrial Drive	Oklahoma Ave to Mable Street
E. 17 <sup>th</sup> Street	Oklahoma Ave to Main Street
Princeton Road	E. 17 <sup>th</sup> Street to 28 <sup>th</sup> Street
Pleasant Plain	E. 17 <sup>th</sup> Street to 40 <sup>th</sup> Street
Harris Ave	Johnson Drive to E. 17 <sup>th</sup> Street
Shanklin Ave	E. 9 <sup>th</sup> Street to E 13 <sup>th</sup> Court
Crowder Road	Laclede Street to West City Limits
Mable Street	Tinsman Ave to E. 17 <sup>th</sup> Street
Main Street	9 <sup>th</sup> Street to 17 <sup>th</sup> Street
Tinsman Ave	E. 10 <sup>th</sup> Street to Laclede Street
Iowa Blvd	E. 10 <sup>th</sup> Street/Hwy 6 to South City Limits
E 10 <sup>th</sup> Street	Oklahoma Ave to Shanklin Ave
Bulldog Ave	E. 9 <sup>th</sup> Street to E. 10 <sup>th</sup> Street
KITTY STREET	E. 9 <sup>TH</sup> STREET TO 2 <sup>ND</sup> STREET
E. 13 COURT	SHANKLIN AVE TO HARRIS AVE
HOOVER DRIVE	E. 28 <sup>TH</sup> Street or AA State Hwy to North End
E. 13 <sup>th</sup> Street	Harris Ave to Shanklin Ave
Normal Street	E. 9 <sup>th</sup> Street to E. 17 <sup>th</sup> Street
E. 2 <sup>nd</sup> Street	Kitty Street to Johnson Drive
Johnson Drive	Harris Avenue to E. 1 <sup>st</sup> Street
28 <sup>th</sup> Street	17 <sup>th</sup> Street to Oklahoma Ave.

RIGHT OF WAY BOND

KNOW ALL MEN BY THESE PRESENTS that

\_\_\_\_\_  
(Name of Contractor)

\_\_\_\_\_  
(Address of Contractor)

a \_\_\_\_\_ hereinafter called Principal and

\_\_\_\_\_  
(Name of Surety)

\_\_\_\_\_  
(Address of Surety)

hereinafter called Surety, are held and firmly bound unto \_\_\_\_\_

City of Trenton \_\_\_\_\_

\_\_\_\_\_  
(Name of Owner)

1100 Main Street, Trenton MO 64683 \_\_\_\_\_

\_\_\_\_\_  
(Address of Owner)

hereinafter called "CITY", in the penal sum of \_\_\_\_\_

Dollars, (\$ \_\_\_\_\_) in lawful money of the United States, for the payment of which sum well and truly to be made, we bind ourselves, successors, and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION is such that whereas, the Principal has obtained from the CITY, right-of-way work permit (the "Permit"), to excavate, trench, bore or tunnel under rights-of-way at a designated location under the jurisdiction of the CITY; and

WHEREAS, a surety company bond is required of the Principal to guarantee the proper restoration and replacement of rights-of-way in accordance with the Permit and CITY ordinances and regulations and within the time specified for such completion.

NOW THEREFORE, if the Principal shall in all particulars promptly and faithfully perform all obligations of the Permit including restoration and replacement of right-of-way and the same shall be repaired or reconstructed so as to endure without defect and need of repair for a period of two years from the date of completion of the work identified in the Permit, then this obligation shall be and become null and void; otherwise it shall remain in full force and effect.

PROVIDED, that the Surety, for value received, hereby stipulates and agrees that no change, extension of time, alteration or addition to the terms of the Permit or the work to be performed thereunder shall in any way affect its obligation on this bond, and it does hereby waive notice of any such change, extension of time, alteration or addition to the terms of the Permit or to the work to be performed thereunder.



Whenever Principal is declared by City to be in default under any of the provisions in the Permit and its agreement to properly restore and replace rights-of-way per City ordinance and regulation, the Surety shall promptly remedy the default by arranging for the completion of the restoration and replacement of the rights-of-way in accordance with the terms and conditions of this bond, and shall make available as work progresses sufficient funds to pay the cost of completion and other costs and damages for which the Surety may be liable thereunder, which sum shall not exceed the amount set forth in the first paragraph hereof. No right of action shall accrue on this bond or for the use of any person or corporation other than the City or successors of the City.

IN WITNESS WHEREOF, this instrument is executed in 4 counterparts, each one of which shall be deemed an original, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

ATTEST:

\_\_\_\_\_  
Principal

\_\_\_\_\_  
(Principal Secretary) BY \_\_\_\_\_(S)

(SEAL)

\_\_\_\_\_  
(Witness as to Principal)

\_\_\_\_\_  
(Address)

\_\_\_\_\_  
(Address)

\_\_\_\_\_

ATTEST

\_\_\_\_\_  
(Surety)

\_\_\_\_\_  
(Surety Secretary) BY \_\_\_\_\_(S)

(SEAL)

\_\_\_\_\_  
(Witness as to Surety)

BY \_\_\_\_\_  
(Attorney-in-fact)

\_\_\_\_\_  
(Address)

\_\_\_\_\_  
(Address)

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NOTE: Date of BOND must not be prior to date of Contract.

If CONTRACTOR is Partnership, all partners should execute BOND.

IMPORTANT: Surety companies executing BONDS must appear on the Treasury Department's most current list (Circular 570 as amended) and must be authorized to transact business in the state where the PROJECT is located.